

15 October 2013

Overview and Scrutiny Task Group - Select Move

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Select Move to be held in Committee Room 1, Town Hall, Chorley on Tuesday, 22nd October 2013 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 3 - 6)**

To confirm the minutes of the Overview and Scrutiny Task Group – Select Move meeting held on 19 September (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Stock Profiles**

Information will be provided at the meeting on the Stock Profile for each of the Registered Providers within the Chorley area.

5. **Customer Satisfaction Survey**

The Group will discuss suitable questions for the survey and agree what methods should be used.

6. **Registered Providers consultation**

The Group will discuss the arrangements for the meeting with the Registered Providers.

7. **Next steps**

Officers will outline the timetable of events leading up to the next meeting on 27 February 2014 when the findings of the satisfaction survey will be presented to the Group

8. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Select Move Graham Dunn (Chair), and Alison Hansford, Hasina Khan, Paul Leadbetter, June Molyneaux, Steve Murfitt and Paul Walmsley for attendance.
2. Agenda and reports to Lesley-Ann Fenton (Director of Partnership, Planning and Policy), Zoe Whiteside (Head of Housing), and Dianne Scambler (Democratic and Member Services Officer) for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.